

SANCTUARY AB & EA REFERRAL AND ELIGIBILITY CRITERIA

The Sanctuary is for single homeless people, 18 years old and over. From Weds 1st January 2020

- All referrals must have a completed abbreviated RNA and an accommodation history for the last 5 years.
- Final decision on any referral accessing the Sanctuary is made by the Sanctuary Management.

Prioritising

Each week the Management of the Sanctuary, RSPS & SOS meet to finalise the 'Prioritise List' for accessing both the AB and EA. This list is then shared with all staff in the Sanctuary, RSPS and SOS teams.

Assessment Beds

Referrals to the AB Service can only be taken from those who are within the 'Watford area' (see overleaf for towns in this area).

There are two types of referral.

Priority referrals:

- Are inside the 'Watford area' (i.e. present at the RSPS at the Haven Support Centre, Monday – Friday from 8:30am – 1pm & 1:45 - 3:30pm or call the 24/7 helpline 0300 012 0168 from within the area)
- For those who are new to Rough Sleeping and have never accessed the Sanctuary previously

Police referrals:

- Referred from Shady Lane Police station. Monday –Saturday from 9pm – 10pm and Sunday from 5pm-7pm.
- Have previously stayed in the Sanctuary.
- Are not currently excluded from the Sanctuary.

Emergency Accommodation

Referrals need to be made via the RSPS at the Haven Support Centre, Monday – Friday from 8:30am – 1pm & 1:45 - 3:30pm.

All Emergency Accommodation referrals must:

- Not be currently excluded from the Sanctuary.
- Have a current, live, benefit claim with proof of benefits. This means that the Service User must be already receiving money or can prove when their first payment will be.
- Be eligible to claim housing benefit. Those with shortfall will be responsible for paying the difference.
- Have the ability to pay ineligible charges (service charge) up until their next benefit payment date
- Any previous arrears must be paid for on or before entry
- Have a local connection to the Watford area. The local connection criteria currently includes the following:
 - Living in the Watford area 6 out of the last 12 months
 - Living in the Watford area 3 out of the last 5 years
 - Family (parents, siblings or adult children) living in the Watford area for the last 5 years

A list of Towns in the ‘Watford Area’:

- Watford
- Garston
- Leavesden
- Bushey
- Bushey Heath
- Abbots Langley
- Chorleywood
- Croxley Green
- Heronsgate
- Maple Cross
- Moor Park
- Rickmansworth
- Sarratt
- South Oxhey